

Louis Bay 2<sup>nd</sup> Public Library  
Board of Trustees Regular Monthly Meeting

Minutes – April 8, 2026 –4:30 P.M.

MEETING CALLED TO ORDER:

Time: 4:31pm

PUBLIC PORTION OF MEETING BEGINS:

Notification for this meeting is in accordance with the Open Public Meeting Act (N.J.S.A. 10:4-6 to -21), as amended by S-4654 (2025).

FLAG SALUTE:

ROLL CALL:

ROLL CALL:	TERM	PRESENT	ABSENT	Time of arrival after meeting has been called to order.
Michael J. Alberta	12/2029	X		
Diana Connolly Treasurer / Secretary	12/2028	X		
Theresa DiGeronimo, Superintendent's Alternate	N/A		X	
Katie Haake	12/2027	X		
John Lane Mayor	N/A	X		4:34 pm
Nicole Mariella	12/2030	X		
Joseph Metzler	12/2026	X		
Matthew Mignanelli Superintendent of Schools	N/A	X		
Anna Marie Sasso Mayor's Alternate	N/A		X	
Michael Sebetich	12/2027	X		
OPEN	12/2027		X	
Monica A. Smith Director	N/A	X		
Gina Pontrelli Business Manager	N/A	X		

# Louis Bay 2<sup>nd</sup> Public Library

## Board of Trustees Regular Monthly Meeting

- **Vote #2026-V013: Approve the Minutes for 11-Mar-2026– Regular Public Meeting.**

*Library Board Roll Call Vote*

	<u>Michael Alberta</u>	<u>Diana Connolly</u>	<u>Michael Sebetich</u>	<u>Mayor Lane / Anna Marie Sasso</u>	<u>Katie Haake</u>	<u>Joe Metzler</u>	<u>Matthew Mignanelli/ Theresa DiGeronimo</u>	<u>Nicole Mariella</u>	<u>OPEN</u>
Motion		1 <sup>st</sup>						2 <sup>nd</sup>	
Aye	X	X	X		X		X	X	
Nay									
Abstain						X			
Absent				X					X

**MOTION TO GO INTO PRIVATE SESSION: 4:34 pm**

*Library Board Roll Call Vote*

	<u>Michael Alberta</u>	<u>Diana Connolly</u>	<u>Michael Sebetich</u>	<u>Mayor Lane / Anna Marie Sasso</u>	<u>Katie Haake</u>	<u>Joe Metzler</u>	<u>Matthew Mignanelli/ Theresa DiGeronimo</u>	<u>Nicole Mariella</u>	<u>OPEN</u>
Motion			2 <sup>nd</sup>			1 <sup>st</sup>			
Aye	X	X	X	X	X	X	X	X	
Nay									
Abstain									
Absent									X

Each Meeting Packet contained a copy of an email that had been sent to Library Director Monica A. Smith for the Library Board Members to review.

**MOTION TO EXIT FROM PRIVATE SESSION: 4:50 pm**

*Library Board Roll Call Vote*

	<u>Michael Alberta</u>	<u>Diana Connolly</u>	<u>Michael Sebetich</u>	<u>Mayor Lane / Anna Marie Sasso</u>	<u>Katie Haake</u>	<u>Joe Metzler</u>	<u>Matthew Mignanelli/ Theresa DiGeronimo</u>	<u>Nicole Mariella</u>	<u>OPEN</u>
Motion			2 <sup>nd</sup>			1 <sup>st</sup>			
Aye	X	X	X	X	X	X	X	X	
Nay									
Abstain									
Absent									X

# Louis Bay 2<sup>nd</sup> Public Library

## Board of Trustees Regular Monthly Meeting

**PUBLIC BE HEARD – AGENDA ITEMS ONLY:**

Gina Iandoli - Spoke on the New Jersey laws regarding breastfeeding and how the Library is adhering to these laws.

Deborah Wolff (sp?) – was also present and spoke in support of Gina Iandoli.

- **Vote #2026-V014: Approve Closing the Public Be Heard Agenda Items Only Portion of the Board Meeting of 08-Apr-2026.**

*Library Board Roll Call Vote*

	<u>Michael Alberta</u>	<u>Diana Connolly</u>	<u>Michael Sebetich</u>	<u>Mayor Lane / Anna Marie Sasso</u>	<u>Katie Haake</u>	<u>Joe Metzler</u>	<u>Matthew Mignanelli/ Theresa DiGeronimo</u>	<u>Nicole Mariella</u>	<u>OPEN</u>
Motion				2 <sup>nd</sup>		1 <sup>st</sup>			
Aye	X	X	X	X	X	X	X	X	
Nay									
Abstain									
Absent									X

**FINANCIAL REPORTS/BILL LIST**

**Mayor Lane, Committee Chairperson**

- **Vote #2026-V015: Approving the bill list for 12-Mar-2026 through 08-Apr-2026 , inclusive.**

*Library Board Roll Call Vote*

	<u>Michael Alberta</u>	<u>Diana Connolly</u>	<u>Michael Sebetich</u>	<u>Mayor Lane / Anna Marie Sasso</u>	<u>Katie Haake</u>	<u>Joe Metzler</u>	<u>Matthew Mignanelli/ Theresa DiGeronimo</u>	<u>Nicole Mariella</u>	<u>OPEN</u>
Motion			2 <sup>nd</sup>			1 <sup>st</sup>			
Aye	X	X	X	X	X	X	X	X	
Nay									
Abstain									
Absent									X

The Library received a long-awaited payment for commission on sales of beverages stocked in the refrigerated vending machine near the meeting rooms. It was agreed that the funds would be applied to the purchase of eBooks (*books in digital form*).

**BUILDINGS AND GROUNDS**

**Joseph Metzler, Committee Chairperson**

The Children’s area of the library is still having issues with birds getting inside and the Borough DPW is getting quotes to seal any exterior entry points. Seasonal flowers are going to be planted and maintained on library grounds by the Friends of the Library.

# Louis Bay 2<sup>nd</sup> Public Library

## Board of Trustees Regular Monthly Meeting

**TECHNOLOGY**

**Michael Alberta, Committee Chairperson**

Vendor *Pascack Data Services*, a computer solutions company, began their work on stabilizing the library server with necessary firewalls and antivirus-ware. They will continue with PC upgrades as the equipment is received.

**POLICY**

**OPEN, Committee Chairperson**

The Louis Bay 2nd Library maintains compliance with open public meeting requirements, and publishes their Board of Trustees meeting schedule on the State of New Jersey’s new database.

Each Library Board Member must now receive a minimum of 2 hours total of Continuing Education. Board Members must inform Director Monica A. Smith of the title, the date and the duration of any courses taken in order to maintain accurate tracking of everyone’s progress.

Michael Alberta		Joe Metzler	2.0 ☺
Diana Connolly		Matthew Mignanelli	
Michael Sebetich		Nicole Mariella	
Mayor Lane		OPEN	
Katie Haake			

**PERSONNEL**

**Diana Connolly, Committee Chairperson**

- **Vote #2026-V016: Acknowledge the resignation of John Farhat, Library Assistant, effective 31-Mar-2026.**

*Library Board Roll Call Vote*

	<u>Michael Alberta</u>	<u>Diana Connolly</u>	<u>Michael Sebetich</u>	<u>Mayor Lane / Anna Marie Sasso</u>	<u>Katie Haake</u>	<u>Joe Metzler</u>	<u>Matthew Mignanelli/ Theresa DiGeronimo</u>	<u>Nicole Mariella</u>	<u>OPEN</u>
Motion			2 <sup>nd</sup>			1 <sup>st</sup>			
Aye	X	X	X	X	X	X	X	X	
Nay									
Abstain									
Absent									X

**COMMUNICATIONS**

**Monica A. Smith, Director**

Email from Gina Iandoli.

**COMMUNITY PUBLIC RELATIONS**

**OPEN, Committee Chairperson**

None

# Louis Bay 2<sup>nd</sup> Public Library

## Board of Trustees Regular Monthly Meeting

### NOMINATING

**Mayor Lane, Committee Chairperson**

Nominations were open to elect a trustee to replace recently resigned Trustee Evan Toth, who also served as the Vice President. Trustee Joseph Metzler made a motion to nominate Trustee Katie Haake to be the Vice President, seconded by Mayor John Lane. Katie Haake accepted the nomination for the position.

- **Vote #2026-V017: Approve the Nomination of Trustee Katie Haake for Library Board Vice President effective 08-Apr-2026.**

*Library Board Roll Call Vote*

	<u>Michael Alberta</u>	<u>Diana Connolly</u>	<u>Michael Sebetich</u>	<u>Mayor Lane / Anna Marie Sasso</u>	<u>Katie Haake</u>	<u>Joe Metzler</u>	<u>Matthew Mignanelli/ Theresa DiGeronimo</u>	<u>Nicole Mariella</u>	<u>OPEN</u>
Motion				2 <sup>nd</sup>		1 <sup>st</sup>			
Aye	X	X	X	X	X	X	X	X	
Nay									
Abstain									
Absent									X

The Library Board Nominating Committee is still seeking an individual to fill a trustee vacancy.

### NEGOTIATIONS

**Joseph Metzler, Committee Chairperson**

None

### MEETING ROOM APPLICATIONS

None

### PROFESSIONAL DEVELOPMENT

Library Director Monica A. Smith stated that she is registered for a New Jersey State Law course on the *Family Leave Act*, noting that it might be good information to have especially since there some changes expected in the *Family Leave Act* in June or July 2026.

### OLD BUSINESS

None

### NEW BUSINESS

Applications are being reviewed for 2 open library staff positions, a Library Assistant and a Library Monitor.

### FRIENDS OF THE LIBRARY

The President of the Friends of the Library, Kerrie Beekman, was present at this Board Meeting. Their next meeting will be on Tuesday, March 10, 2026. Their popular *Night of Chocolate Fundraiser* event will be held at the Library on Friday, May 15, 2026

# Louis Bay 2<sup>nd</sup> Public Library

## Board of Trustees Regular Monthly Meeting

**PUBLIC BE HEARD:**

None

**MOTION TO ADJOURN: 5:15 pm**

*Library Board Roll Call Vote*

	<u>Michael Alberta</u>	<u>Diana Connolly</u>	<u>Michael Sebetich</u>	<u>Mayor Lane/ Anna Marie Sasso</u>	<u>Katie Haake</u>	<u>Joe Metzler</u>	<u>Matthew Mignanelli/ Theresa DiGeronimo</u>	<u>Nicole Mariella</u>	<u>OPEN</u>
Motion					2 <sup>nd</sup>	1 <sup>st</sup>			
Aye	X	X	X	X	X	X	X	X	
Nay									
Abstain									
Absent									X

**Next Regular Meeting – Wednesday 13-May-26 at 4:30 P.M.**

**Summary of Resolutions and Votes**

- Vote #2026-V013: Approve the Minutes for 11-Mar-2026– Regular Public Meeting. 2
- Vote #2026-V014: Approve Closing the Public Be Heard Agenda Items Only Portion of the Board Meeting of 08-Apr-2026. 3
- Vote #2026-V015: Approving the bill list for 12-Mar-2026 through 08-Apr-2026 , inclusive. 3
- Vote #2026-V016: Acknowledge the resignation of John Farhat, Library Assistant, effective 31-Mar-2026. 4
- Vote #2026-V017: Approve the Nomination of Trustee Katie Haake for Library Board Vice President effective 08-Apr-2026. 5