

## Louis Bay 2<sup>nd</sup> Library and Community Center Pay Card Policy

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A paid library card account (referred to hereafter as a Pay Card Account) from the Louis Bay 2nd Library is available for purchase by non-residents, not residing in a BCCLS member community, for an annual non-refundable fee of \$250.

Pay Cards Accounts expire on the anniversary date of purchase.

Pay Card Account holders may borrow physical materials from the Louis Bay 2nd Library only. Reciprocal borrowing privileges including the ability to borrow digital materials from other BCCLS Libraries are not extended to Pay Card Account holders.

Applicants for non-resident Pay Card Account must complete the required application forms and must present valid identification showing current address. It is the responsibility of the Pay Card Account holder to inform the Library of any change in address.

All Pay Card Account holders utilizing the Louis Bay 2nd Library shall be subject to all terms of use established by the Board of Trustees of the Library and all rules and regulations, including, but not limited to, rules regarding conduct, decorum, use of library property, return of library property, payment of charges and fees, including late charges and such other terms of use as may be determined from time to time by the Board of Trustees of the library in its discretion.

Failure to comply with Louis Bay 2nd Library & Community Center policies and procedures may result in revocation of all Pay Card Account privileges.