

Louis Bay 2<sup>nd</sup> Public Library  
Board of Trustees Regular Monthly Meeting

Minutes – July 14, 2021

MEETING CALLED TO ORDER:

Time: \_\_4:31 pm\_\_\_\_\_

PUBLIC PORTION OF MEETING BEGINS:

Per the New Jersey Open Public Meeting Law adequate notice of this meeting has been provided by the Schedule of the Regular Meetings heretofore adopted and posted on the Public Bulletin Board at the Municipal Building mailed to the Herald News, Record, and all persons who have requested the mailing of such schedule, and a copy of said schedule has remained on file in the office of the Borough Clerk from and since January, 2021.

FLAG SALUTE:

ROLL CALL:

ROLL CALL:	TERM	PRESENT	ABSENT	Time of arrival after meeting has been called to order.
Theresa DiGeronimo, Superintendent's Alternate	N/A		X	
Cheryl Pasquale	12/2022	X		
Richard Goldberg Mayor	N/A	X		
Jean Mele Treasurer / Secretary	12/2022	X		
Joseph Metzler	12/2021	X		
Diana Connolly	12/2023	X		
Michael Sciarra Mayor's Alternate	N/A		X	
Darryl Siss	12/2024	X		
Richard A. Spirito, Jr. Superintendent of Schools	N/A		X	
Dr. Richard A. Spirito President	12/2020	X		
Evan Toth Vice President	12/2022	X		
Monica A. Smith Director	N/A	X		
Gina Gerard Recording Secretary	N/A	X		
OPEN Business Manager	N/A			

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- **Vote #2021-V021: Approving the Minutes for 09-Jun-2021– Regular Public Meeting.**

*Library Board Roll Call Vote*

	<u>Diana Connelly</u>	<u>Cheryl Pasquale</u>	<u>Mayor Goldberg</u> / <u>Michael Sciarra</u>	<u>Jean Mele</u>	<u>Joe Metzler</u>	<u>Darryl Siss</u>	<u>Richard Spirito</u> / <u>Theresa DiGeronimo</u>	<u>Evan Toth</u>	<u>Dr. Spirito</u>
Motion			2nd		1st				
Aye	X	X	X	X	X	X		X	X
Nay									
Abstain									
Absent							X		

PUBLIC BE HEARD – AGENDA ITEMS ONLY: none

**FINANCIAL REPORTS/BILL LIST**

**Richard Goldberg, Committee Chairperson**

- **Vote #2021-V022: Approving the Bill List for 10-Jun-2021 through 14-Jul-2021 , inclusive.**

*Library Board Roll Call Vote*

	<u>Diana Connelly</u>	<u>Cheryl Pasquale</u>	<u>Mayor Goldberg</u> / <u>Michael Sciarra</u>	<u>Jean Mele</u>	<u>Joe Metzler</u>	<u>Darryl Siss</u>	<u>Richard Spirito</u> / <u>Theresa DiGeronimo</u>	<u>Evan Toth</u>	<u>Dr. Spirito</u>
Motion			1st	2nd					
Aye	X	X	X	X	X	X		X	X
Nay									
Abstain									
Absent							X		

- PSE&G- The double has not been handled as of yet. Monica is still working on it with PSE&G

**BUILDINGS AND GROUNDS**

**Joseph Metzler, Committee Chairperson**

- The library experienced a partial power outage – including computers, lights, AC – on Friday, July 9. PSEG completed the repair on the pole at approximately 1:00pm.
- The elevator was somehow affected by the outage and the doors will not close. Repair is expected on Monday, 7/12. A relay had to be ordered so he will be back once the part comes in.
- Joe Metzler mentioned that the garbage dumpster outside has a broken wheel. Joe has contacted Maureen at DPW.
- There was a problem with the ladies’ room sink not shutting off properly. A plumber came in and fixed it on Monday.

**TECHNOLOGY**

**Richard A. Spirito, Jr., Committee Chairperson**

No report

# Louis Bay 2<sup>nd</sup> Public Library

## Board of Trustees Regular Monthly Meeting

**POLICY**

**Darryl Siss, Committee Chairperson**

No report

**PERSONNEL**

**Joseph Metzler, Committee Chairperson**

- Three positions remain unfilled – Business Manager (f/t), Library Monitor (p/t), Librarian – Adult Services (p/t). There have not been many applicants.

**COMMUNICATIONS**

**Monica A. Smith, Director**

none

**COMMUNITY PUBLIC RELATIONS**

**Evan Toth, Committee Chairperson**

No report

**NOMINATING**

**Richard Goldberg, Committee Chairperson**

No report

**NEGOTIATIONS**

**Jean Mele, Committee Chairperson**

- IUJAT Memorandum of Agreement signed July 8; Collective bargaining agreement has been updated and sent to the union for review and ratification.
- **Vote #2021-V023: Approving the IUJAT Collective Bargaining Agreement**

*Library Board Roll Call Vote*

	<u>Diana Connelly</u>	<u>Cheryl Pasquale</u>	<u>Mayor Goldberg</u> / <u>Michael Sciarra</u>	<u>Jean Mele</u>	<u>Joe Metzler</u>	<u>Darryl Siss</u>	<u>Richard Spirito</u> / <u>Theresa DiGeronimo</u>	<u>Evan Toth</u>	<u>Dr. Spirito</u>
Motion					1st			2nd	
Aye	X	X	X	X	X	X		X	X
Nay									
Abstain									
Absent							X		

**MEETING ROOM APPLICATIONS**

- Mayor Goldberg heard from the rotary club that they thought no food was allowed for their up coming meeting. That was a miscommunication between the program coordinator and the Rotary. Food is allowed.
- The Board approved meeting rooms A & B to be up and running again with programs for the community asap.

**PROFESSIONAL DEVELOPMENT**

No report

**OLD BUSINESS**

none

**NEW BUSINESS**

none

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## Board of Trustees Regular Monthly Meeting

**FRIENDS OF THE LIBRARY**

- The Friends stopped taking book donations for the time being because they had many donations. They are planning a Saturday book sale which will be held on 7/24/21.

**PUBLIC BE HEARD:** none

**MOTION TO ADJOURN: 5:00 pm**

*Library Board Roll Call Vote*

	<u>Diana Connelly</u>	<u>Cheryl Pasquale</u>	<u>Mayor Goldberg</u> / <u>Michael Sciarra</u>	<u>Jean Mele</u>	<u>Joe Metzler</u>	<u>Darryl Siss</u>	<u>Richard Spirito</u> / <u>Theresa DiGeronimo</u>	<u>Evan Toth</u>	<u>Dr. Spirito</u>
Motion					2nd			1st	
Aye	X	X	X	X	X	X		X	X
Nay									
Abstain									
Absent							X		

Next Regular Meeting – Wednesday 18-Aug-21 at 4:30 P.M.

**Summary of Resolutions and Votes**

- Vote #2021-V021: Approving the Minutes for 09-Jun-2021– Regular Public Meeting. 2
- Vote #2021-V022: Approving the Bill List for 10-Jun-2021 through 14-Jul-2021 , inclusive. 2
- Vote #2021-V023: Approving the IUJAT Collective Bargaining Agreement 3