

Louis Bay 2nd Public Library
Board of Trustees Regular Monthly Meeting

Minutes – May 12, 2021

MEETING CALLED TO ORDER:

Time: __4:30 pm_____

PUBLIC PORTION OF MEETING BEGINS:

Per the New Jersey Open Public Meeting Law adequate notice of this meeting has been provided by the Schedule of the Regular Meetings heretofore adopted and posted on the Public Bulletin Board at the Municipal Building mailed to the Herald News, Record, and all persons who have requested the mailing of such schedule, and a copy of said schedule has remained on file in the office of the Borough Clerk from and since January, 2021.

FLAG SALUTE:

ROLL CALL:

ROLL CALL:	TERM	PRESENT	ABSENT	Time of arrival after meeting has been called to order.
Theresa DiGeronimo, Superintendent's Alternate	N/A	X		
Cheryl Pasquale	12/2022		X	
Richard Goldberg Mayor	N/A	X		
Jean Mele Treasurer / Secretary	12/2022	X		
Joseph Metzler	12/2021	X		
Diana Connolly	12/2023	X		
Michael Sciarra Mayor's Alternate	N/A	X		
Darryl Siss	12/2024		X	
Richard A. Spirito, Jr. Superintendent of Schools	N/A		X	
Dr. Richard A. Spirito President	12/2020	X		
Evan Toth Vice President	12/2022	X		
Monica A. Smith Director	N/A	X		
Gina Gerard Recording Secretary	N/A	X		
OPEN Business Manager	N/A			

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- **Vote #2021-V014: Approving the Minutes for 14-Apr-2021– Regular Public Meeting.**

Library Board Roll Call Vote

	<u>Diana Connelly</u>	<u>Cheryl Pasquale</u>	<u>Mayor Goldberg</u> / <u>Michael Sciarra</u>	<u>Jean Mele</u>	<u>Joe Metzler</u>	<u>Darryl Siss</u>	<u>Richard Spirito</u> / <u>Theresa DiGeronimo</u>	<u>Evan Toth</u>	<u>Dr. Spirito</u>
Motion			1st		2nd				
Aye	X		X	X	X		X	X	X
Nay									
Abstain									
Absent		X				X			

PUBLIC BE HEARD – AGENDA ITEMS ONLY: NONE

FINANCIAL REPORTS/BILL LIST

Richard Goldberg, Committee Chairperson

- **Vote #2021-V015: Approving the Bill List for 15-Apr-2021 through 12-May-2021 , inclusive.**

Library Board Roll Call Vote

	<u>Diana Connelly</u>	<u>Cheryl Pasquale</u>	<u>Mayor Goldberg</u> / <u>Michael Sciarra</u>	<u>Jean Mele</u>	<u>Joe Metzler</u>	<u>Darryl Siss</u>	<u>Richard Spirito</u> / <u>Theresa DiGeronimo</u>	<u>Evan Toth</u>	<u>Dr. Spirito</u>
Motion			2nd	1st					
Aye	X		X	X	X		X	X	X
Nay									
Abstain									
Absent		X				X			

There was a question about a check issued to the Park Ridge Library for \$20.00. It was explained by Monica that a patron lost a book & paid the cost of the book to be replaced. That check then has to be issued to the owning library.

BUILDINGS AND GROUNDS

Joseph Metzler, Committee Chairperson

The new landscaper, Lincoln Landscaping, came for the first time on Monday, 5/3. Services will include a spring cleanup, weekly mowing, trimming, and cleanup. Trimming shrubs, weeding and mulch 2x per year. Fall leaf cleanup. Organic lawn applications.

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TECHNOLOGY

- **Vote #2021-V016: Approving the Shared Technology Support Agreement**

	<u>Diana Connelly</u>	<u>Cheryl Pasquale</u>	<u>Mayor Goldberg</u> / <u>Michael Sciarra</u>	<u>Jean Mele</u>	<u>Joe Metzler</u>	<u>Darryl Siss</u>	<u>Richard Spirito</u> / <u>Theresa DiGeronimo</u>	<u>Evan Toth</u>	<u>Dr. Spirito</u>
Motion			2nd	1st					
Aye	X		X	X	X		X	X	X
Nay									
Abstain									
Absent		X				X			

Richard A. Spirito, Jr., Committee Chairperson

- On 5/6 the Board of Ed IT Department came to do an assessment of the wireless access points; they will be putting together a quote that also includes adding one more for a total of 8.
- Approval has been granted by the Board of Ed for a shared services agreement with the IT Department & the library. This will run from January 1, 2021- December 31, 2021.
- Monica informed the Board that she submitted a grant request for a new server and did not receive it. There were no further details as to who was issued grant money at this time.

POLICY

Darryl Siss, Committee Chairperson

No report

PERSONNEL

Joseph Metzler, Committee Chairperson

- **Vote #2021-V017: Acknowledge the resignation of Theresa McArthur, Librarian, effective 5/14/21.**

Library Board Roll Call Vote

	<u>Diana Connelly</u>	<u>Cheryl Pasquale</u>	<u>Mayor Goldberg</u> / <u>Michael Sciarra</u>	<u>Jean Mele</u>	<u>Joe Metzler</u>	<u>Darryl Siss</u>	<u>Richard Spirito</u> / <u>Theresa DiGeronimo</u>	<u>Evan Toth</u>	<u>Dr. Spirito</u>
Motion					1st			2nd	
Aye	X		X	X	X		X	X	X
Nay									
Abstain									
Absent		X				X			

COMMUNICATIONS

Monica A. Smith, Director

None

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COMMUNITY PUBLIC RELATIONS

Evan Toth, Committee Chairperson

A candidate for Eagle Scout, Daniel Sokolski and his Scout Master(Troop 30) came to the library on 5/5 to assess the YA computer room as a potential Eagle Scout project. He must prepare a proposal and get it approved by the Boy Scout Council before it could be started.

NOMINATING

Richard Goldberg, Committee Chairperson

No report

NEGOTIATIONS

Jean Mele, Committee Chairperson

Received 4 signed copies of the UPSEU contract; we need to sign and return. (1 copy goes to Eric Mauer, 1 copy to Monica Smith, 1 copy for the Shop Steward, and 1 copy goes to the Union).

MEETING ROOM APPLICATIONS

None

PROFESSIONAL DEVELOPMENT

Monica completed the third class for the certificate program in public sector labor management relations; one class remains for the Fall.

OLD BUSINESS

- BCCLS reviews quarantine period for materials. Delivery drivers for BCCLS need to be socially distanced from the library staff when doing pick ups and drop offs. Many of the libraries within BCCLS will cease to quarantine materials as they are returned. However, BCCLS is leaving the decision to the libraries if they want to continue to quarantine.
- The Passaic Board of Health reached out to Mayor Goldberg to see if the library could be a place where Covid-19 vaccinations could be administered to the community. It was agreed that this can be done. The Mayor will work out the logistics with Monica.
- Monica was notified by Laurie Foley at the Borough that there will be grant money that she will be able to use to towards furniture at the library.
- Adam Keeble connected with Jacob Schaad to figure out a program in the near future.

NEW BUSINESS

None

FRIENDS OF THE LIBRARY

May 11th meeting will be rescheduled for a different date

PUBLIC BE HEARD:

None

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MOTION TO ADJOURN: 5:16 pm

Library Board Roll Call Vote

	<u>Diana Connelly</u>	<u>Cheryl Pasquale</u>	<u>Mayor Goldberg</u> / <u>Michael Sciarra</u>	<u>Jean Mele</u>	<u>Joe Metzler</u>	<u>Darryl Siss</u>	<u>Richard Spirito</u> / <u>Theresa DiGeronimo</u>	<u>Evan Toth</u>	<u>Dr. Spirito</u>
Motion					1st			2nd	
Aye	X		X	X	X		X	X	X
Nay									
Abstain									
Absent		X				X			

Next Regular Meeting – Wednesday 9-Jun-21 at 4:30 P.M.

Summary of Resolutions and Votes

- Vote #2021-V014: Approving the Minutes for 14-Apr-2021– Regular Public Meeting. 2
- Vote #2021-V015: Approving the Bill List for 15-Apr-2021 through 12-May-2021 , inclusive. 2
- Vote #2021-V016: Approving the Shared Technology Support Agreement 3
- Vote #2021-V017: Acknowledge the resignation of Theresa McArthur, Librarian, effective 5/14/21. 3