

# Louis Bay 2nd Public Library Board of Trustees Regular Monthly Meeting

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2014 Minutes – August 13, 2014 5:00pm

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1) President Linda Missonellie called the August 13, 2014 meeting to order at 5:06pm. The Sunshine notice was read

2) **Roll Call**

The following trustees were present:

	Present	Absent
Sharon Abbood (3/2017)	x	
E. Vicki Arians (12/2014)	x (arrived 5:18pm)	
Theresa DiGeronimo, Superintendent's Alternate		x
Richard Goldberg, Mayor (n/a)	x	
Jean Mele (12/2017)	x	
Joseph Metzler (12/2016)	x	
Linda Missonellie, President (12/2019)	x	
Dr. Jill Mortimer, Superintendent of Schools		x
Terry Segro (12/2017)	x	
Garry Sinning, Mayor's Alternate		x
Dr. Richard A. Spirito, Vice-President (12/2015)		x
Monica Smith, Director (n/a)	x	

3) **In Memoriam**

- a) The board observed a moment of silence for local resident Donna Wine, who was tragically killed at the Hawthorne Farmers Market on August 10.
- b) A candlelight vigil to honor Donna Wine will be held on the library grounds on Thursday, Aug. 14 at 7pm. The Farmers market will resume on Aug. 24.

4) **Approval of Minutes**

- a) The August 13, 2014 minutes were approved 6-0 on a motion by Rich Goldberg and seconded by Sharon Abbood. Further clarification is needed regarding the differences in landscaping services conducted by the landscaping company, the DPW and volunteers.

5) **Communications**

- a) Monica Smith and the Board was invited to the BCCLS scholarship breakfast to be held on 10/2
- b) A thank you card was sent in recognition of a \$40 donation in memory of Charles Astor
- c) A poster commemorating BCCLS 35<sup>th</sup> anniversary, created by Ruth Q. and other library staff, was acknowledged as a job well done by BCCLS administrators.

6) **Financial Reports/Bill List**

- a) **BILL LIST** - The Library Bill List (from 7/10 to 8/13) was approved on a 6-0 motion by Rich Goldberg and seconded by Sharon Abbood. Linda Missonellie abstained on the vote for payment for the Hawthorne Press

7) **Director's Report/Committee Reports:**

Buildings and Grounds

- a) **Resolution 2014 – 07 – Lift Repair:** The Board approves the expenditure of \$1305 for the repair to the lift (basement-lobby-YA room) as detailed in the invoice from Handi-Lift and off the Bill List on a 7-0 motion by Rich Goldberg, seconded by Jean Mele.
- b) An ordinance for roof repair approval will be adopted in September. The Main metal roof will be replaced.
- c) Gutters on the side of the library need to be cleaned out

Technology

- a) 7/28 – A server for the outdoor sign needs to be placed in a position that is secured from the public in the YA computer lab; no decision on the exact location has been made.
- b) **Resolution 2014 – 08 – Electric Connection for Outside Sign:** The Board approves the expenditures of up to \$3000 for the installation of the electric cable for the new outdoor sign, vendor to be named by Building and Grounds committee after 3 quotes are received on a 7-0 motion by Rich Goldberg, seconded by Joe Metzler.
- c) **Resolution 2014 – 05 – Replacement of non-Working Security Cameras:** The Board approves the expenditure of \$1584.52 for the replacement of 4 non-working security cameras as detailed in the quote from Dynamic Security on a 7-0 motion by Rich Goldberg, seconded by Jean Mele.
- d) **Resolution 2014 – 06 – Replacement Defibrillator:** The Board approves the expenditure of \$764 for a replacement portable defibrillator as detailed in the quote from Lifesavers, Inc. on a 7-0 motion by Sharon Abbood, seconded by Joe Metzler.
- e) The current cable box needs to be readjusted in order to broadcast onto the large HD TV. Services offered by the current cable providers are being examined.

Community Public Relations & Outreach

- a) The Friends will submit the paperwork and cover the fees for participation in Hawthorne Day and is looking for volunteers to help work the tables.

Personnel/Professional Development & Negotiations

- a) The board retroactively approved the hiring of the following staff member on a 7-0 motion by Rich Goldberg seconded by Vicki Arians:
  - 1. Lauren Paris: Page (\$8.25/24 hours per pay period) replacing Julio Balmaseda. Effective as of July 28.
- b) The board retroactively approved the resignation of the following staff member on a 7-0 motion by Joe Metzler seconded by Rich Goldberg.
  - 1. Resignation of Rory Phalen (\$17.25/24 hours per pay period). Effective as of Aug. 8. Rory's scheduled hours will be absorbed by other recent hires

Circulation

- a) There was a small uptick in children's circulation stats due to summer reading. Overall, the Louis Bay 2<sup>nd</sup> Library circulation stats still places 19<sup>th</sup> in the BCCLS system.

8) **Negotiations**

- a) Board members will meet with Jim Bush and with union members Wendy Hollis and Marilyn Rees on Tuesday, Aug. 21 at 10am to discuss the supervisor's contract.

9) **Old Business** – N/A

10) **New Business** – N/A

11) **Public Comment**

- a) David Ryan, resident of Hawthorne, addressed the board about relocating graphic novels from the front area near the circulation desk. Mr. Ryan claimed that his 4-year-old son was able to easily access a graphic novel that contained curse words and nudity. Mr. Ryan asked if certain adult-themed books could be moved to higher location out of the reach of children. Mayor Goldberg responded that Mr. Ryan request was not an unreasonable one and that the library would reconsider the placement of the graphic novels.
- b) Jayne Ace Bosgra, president of the Friends, asked the board if the Friends could be provided with a locked cabinet at the library, in order to house confidential materials. Ms. Bosgra also thanked the Board for addressing the wiring problems involving the installation of the new electrical sign. She also stated that the Friends will need help with staffing Hawthorne Day and is seeking volunteers from the staff and the Board.

12) **Adjournment**

- a) The meeting was adjourned at 6:18 pm on a 7-0 motion by Rich Goldberg seconded by Vicki Arians.

*Minutes respectively submitted by Mauro Magarelli*