

MINUTES OF THE MEETING – December 12, 2012

THE BOARD OF TRUSTEES OF THE
LOUIS BAY 2ND LIBRARY

1. President Linda Missonellie called the December 12, 2012 meeting to order at approximately 5:00 pm. The Sunshine notice was read.

2. **ROLL CALL**

The following trustees were present:

<i>Trustee</i>	<i>Present</i>	<i>Absent</i>	<i>Notes</i>
Sharon Abbood (3/2012)	X		Arrived at 5:05
E. Vicki Arians (12/2014)	X		
Richard Goldberg, Mayor (n/a)	X		Left @ 6:40 pm
Joseph Metzler (12/2016)		X	
Linda Missonellie, President (12/2013)	X		
Robert P. Mooney, Superintendent of Schools (n/a)	X		
Jean Mele (12/2012)		X	
Terry Segro (12/2012)	X		
Garry Sinning, Council Liaison (12/2012)	X		Left @ 6:40 pm
Dr. Richard A. Spirito, Vice- President (12/2015)	X		Arrived at 5:05
Kathie O’Dowd, Director	X		

Also in attendance were Borough Administrator Eric Maurer and Counsel James Prusinowski. A motion was made to adjourn to private session to discuss matters of personnel. Goldberg made the motion which was seconded by Mr. Mooney and passed 5-0.

The Board reconvened in public at 6:45 pm on a motion by Spirito, seconded by Segro. The motion passed 5-0. Mayor Rich Goldberg, Councilman Gary Sinning, and Borough Administrator, Eric Maurer had left.

The first order of business was Resolution 2012-18 – to extend the contract of Library Director, Kathie O’Dowd until February 1, 2013 pending negotiations of a new contract. A motion was made by V. Arians, and seconded by T. Segro. Mr. Mooney expressed appreciation for all that the Director has done to connect the public library with the school district. The motion passed 5-0.

3. **APPROVAL OF MINUTES**

The approval of November meeting minutes are pending and will be approved in January.

4. **COMMUNICATIONS** – None

5. **FINANCIAL REPORTS / BILL LIST** – The bill list was approved 5-0 on a motion by S. Abbood, seconded by R. Spirito. Sharon Abbood questioned the progress of the collection of \$2000 in fines from a patron who had relocated to Texas after taking game disks from several libraries. Kathie O’Dowd reported that 90% of disks had been returned and sent back to the participating BCCLS libraries. There still may be some cost to us for repackaging.

6. **DIRECTOR'S REPORT / COMMITTEE REPORTS**

- a. Buildings/Grounds – n/a
- b. Finance/Budget: Kathie O'Dowd presented a preliminary budget for 2013. On a motion by Spirito, seconded by Abbood, the board voted 5-0 to forward it to the Borough Council Finance Committee for review.
- c. Technology: O'Dowd reported that the Friends want to donate an informational TV/Monitor and CD shelf. She recommended the library provide the electrical wiring for the flat screen TV in the foyer. Action on Resolution 2012-17 was postponed until cost estimates are obtained. The new Polaris system went live today.
- d. Policies: n/a
- e. Community Relations: n/a
- f. Personnel: Resolution 2012-19: Appointing Monica Glattly to the position of Business Manager was recommended by the Director. The position starts December 17, 2012 at an annual salary of \$37,500. The motion was made by Segro, seconded by V. Arians and passed 5-0.
- g. Nominating: Abbood, Committee Chairperson, presented the following slate of officers for 2013.
President: Linda Missonellie
Vice-President: Richard Spirito
Secretary: Terry Segro
Treasurer: Jean Mele
The nomination was made by Arians, seconded by Mr. Mooney. There were no other nominations and the motion passed 5-0.
- h. Negotiations: None

7. **MONTHLY ROOM APPLICATIONS; GIFT PROPOSALS** – Crohn's & Colitis Foundation requested the use of the meeting room on Saturday, December 15 from 10:00 am to 12:30 pm for a gift wrapping fundraiser. A motion to approve was made by Abbood, seconded by V. Arians and passed 5-0.

8. **OLD BUSINESS** – None

9. **NEW BUSINESS** – None

10. **PUBLIC COMMENT** – Karen Siletti of 311 Van Winkle Avenue asked for further information about the overdue fines discussion. Linda Missonellie replied that the person was a former patron, who had visited several libraries to borrow game disks and then moved out of state. Police have been assisting with the issue. She also requested that the board agenda be posted on the library website.

Lisa Arroyo, 1141 Wooley Avenue, Union, NJ, thanked the board for keeping their mother, Alice Siletti, on staff after the ILL position was eliminated. Both she and her sister are volunteering to work with the Friends.

11. **PRIVATE SESSION** – see above

12. **ADJOURNMENT** – The Board adjourned at 7:02 pm on a motion made by V. Arians, seconded by R. Spirito, approved 8-0.

Respectfully submitted,
Janice Judge, Administrative Assistant